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| Curriculum Vitae  **CLIFF ODHIAMBO** |
| **Personal Information** |

**Phone No.: 0724 104 677**

**E-mail: cokumu75@gmail.com**

**Online Portfolio: https://talk2klif.github.io/**

**ABOUT ME**

I’ve been a web designer for 3 years. I’ve learned many things about web design since starting out in this industry, and the things I’ve learned have helped me develop processes that benefit everyone involved in the projects I work on. I am eager to acquire more knowledge, skills and expertise through guidance and my own initiative to compliment my output.

**WORK EXPERIENCE**

1st December 2015 – To date **PAGE ONE SEO & Online Marketing**

**Duties include:**

* Assist in planning the new site development.
* Design and develop sites and email marketing asset.
* Maintaining clients’ mailboxes.
* Maintaining the existing websites.
* Implementing SEO in all static websites.
* Train the new employees.
* Handle company-client communication
* Enhancing the look, functionality and appearance of a website
* Fixing problems encountered in the functioning of the website
* Creating client email campign newsletters (HTML)

December 2012 – January 2014 - **Uchumi Supermarket Ltd.**

**Duties included:**

* Ensure quality customer service
* Data entry
* Shelf stocker

**ACADEMIC QUALIFICATIONS**

2014 - 2015 **MarketNairobits Trust**

* Diploma in Web and Graphic Design/Development
* SEO and Online Marketing

2007 - 2010 **MarketVihiga High School**

* Kenya Certificate of Secondary Education (C+)

2004 - 2006 **Wangu Primary School**

* Kenya Certificate of Primary Education

**TECHNICAL SKILLS**

* **Web Design**: Visual Layout, Graphical User Interface, Navigational Design, Responsive Web Design, Email Campaigns
* **Web Development**: WordPress, Joomla, HTML5 /CSS3
* **Software**: Dreamweaver, Photoshop, Illustrator, Microsoft Office, MailChimp, Vertical Response

**PERSONAL ATTRIBUTES**

* Innovative thinker and eager to try new things
* Excellent communication skills for client facing meetings
* Efficient in communicating well in writing and verbal both
* Able to prioritize work according to importance
* Able to work under high pressure

**REFEREES**

1. **REBECCA KARUMA**

* Senior Scrum Master – **PAGE ONE SEO & Online Marketing**
* **rebecca@page-one.co.ke**

1. **CHARLES KABUE**

* Senior Back End Web Developer – **PAGE ONE SEO & Online Marketing**
* [**charles@page-one.co.ke**](mailto:charles@page-one.co.ke)

1. **ISAAC BRIAN OKELLO**

* Senior Front End Web Developer – **Squad Digital**
* **isaackokello@gmail.com**